



MartinTolhurst
SOLICITORS

2027

LEVEL 7

SOLICITOR APPRENTICESHIP

We believe that everyone should have the opportunity to develop to their full potential. University is not for everyone and if you are keen to start working straight away, our Solicitor Apprenticeship Programme gives you a great alternative route to qualify as a Solicitor.

Our Solicitor Apprenticeship Programme lets you train to qualify as a solicitor and get a mix of practical, work-based learning and formal academic study. You will gain valuable, real-life experience at one of Kent's leading Law Firms whilst receiving a salary. You will be fully qualified at the end of six years with a real head start on a legal career.



APPRENTICESHIP ROUTE TO QUALIFYING AS A SOLICITOR

The Martin Tolhurst Solicitors apprenticeship programme is a six year, level 7 programme and is an opportunity for those candidates without a degree that wish to qualify as a solicitor.

One day per week will be allocated for focused study to enable you to work towards your LL.B Law degree in years 1-4 and prepare for your SQE assessments in years 5 and 6.

You will have regular contact with the firm's Training Principal to provide support and guidance throughout your apprenticeship. This will be separate to your day-to-day supervision which will vary depending on the department you are working in from time to time. You will likely be required to work in each of our offices throughout the programme.

APPLICATION REQUIREMENTS

At the time of submitting your application, you must meet the following criteria:

- You must be in your final year of A Levels (Year 13) or already completed your A Levels (e.g. on a Gap Year or working)
- Will be at least 18 years of age at the start of the apprenticeship
- Have the right to work in the UK
- The ability to travel to all of our offices

What are the minimum academic requirements required?

- Have 7 GCSEs including English and Maths at grade 9-6/A*-C
- 3 A Levels with actual/predicted grades at ABB and above

In the event you have not achieved the grades you had hoped for due to extenuating or mitigating circumstances, please detail such information in your application for us to consider.

PROGRAMME OVERVIEW

Year 1

6 months within our admin team to learn how we operate as a firm and be the first point of contact for clients when they attend the office.

6 months within our New Enquiries Team to expand and develop telephone and written skills for our Family, Litigation, Wills and Probate and Commercial departments.

Years 2-4

3 x 12 month placements within either our Wills and Probate Department, Family Department or Commercial Department (depending on the needs of the business) including a compulsory 12 months in our Residential Conveyancing Department.

After completion of Year 4, and successfully obtaining your LL.B Law Degree you will commence years 5 and 6 of your apprenticeship which is your Qualifying Work Experience.

Years 5-6

Qualifying Work Experience will be undertaken across a minimum of two of our departments with a minimum of 12 months in our Residential Conveyancing Department. This will be done alongside completing your SQE1 and SQE2 assessments.





THE STUDY

Our training provider for this programme is BPP University. You will have a dedicated time of 6 hours set aside each week for your studies.

BPP University will provide all your academic training throughout the apprenticeship and guide and assist you through the training and assessments.

APPLYING TO BE ADMITTED TO THE ROLL OF SOLICITORS

Through this programme you will be able to apply to be admitted to the Roll of Solicitors once all the following are in place

- You have obtained an LL.B Law degree
- You have passed your SQE 1 and 2 assessments
- You have completed your Qualifying Work Experience to the required standard
- You have passed the SRA character and suitability requirements.

The apprenticeship is a fixed term period of training which expires after 6 years. Qualifying as a solicitor through this route does not guarantee future employment with the firm, however we do try to offer roles to suitable candidates on qualification.

ACADEMIC LEARNING - HOW IS THIS PROGRAMME DELIVERED TO YOU BY BPP LAW?

- Online Classroom Live, which offers interactive online sessions at scheduled times.
- A custom-built platform simulating realistic client-based scenarios in law firms, allowing you to apply your new knowledge through practical and realistic missions, assignments and exercises.
- Through their innovative learning platform, you can track your progress, understand your strengths and target areas for improvement, ensuring you are fully prepared to pass your exams.
- You will study 14 knowledge modules and 10 skills modules over a period of five years.

- You will also focus on skills development and be guided through a programme of structured learning for all of the core legal skills assessed in SQE2.
- You will have a two-hour collaborative online workshop each week, allowing feedback and tutor support.
- Skills workshops and one-to-one meetings will be held each half-term with a dedicated Coach.
- You will be required to demonstrate an ongoing application of skills to your job role and build a portfolio of evidence that supports your professional development throughout the programme.

ACADEMIC ASSESSMENT

There will be a range of formal assessments for you to take throughout the programme, including timed examinations, oral and written skills assessments and coursework, and you will keep a portfolio of evidence of your developing competency. Throughout the apprenticeship there will be regular checkpoints to ensure you are meeting expectations.

Once you have completed the Knowledge, Skills and Behaviours, and passed the mandatory on-programme assessment (SQE 1) you will complete an End Point Assessment (SQE 2).

BENEFITS YOU WILL RECEIVE WHEN PARTICIPATING IN THE SOLICITOR APPRENTICESHIP PROGRAMME

You will earn a starting salary of **£23,520** per annum along with a range of benefits including:

- One off starting work payment of £200 to assist with travel cost, lunch cost, buying office attire
- Firm Sponsored Professional Training
- Reduced Rate Legal Fees (after passing your probation)
- Annual Eye tests/ Annual Flu Vaccines (after passing your probation)
- Paid sick leave (after passing your probation)
- Additional holiday for long-serving employees
- Membership to Benenden Healthcare (after passing your probation)
- Mental Health Support internally and from external providers (including access to Consultations from BUPA for Menopause)
- A wellness payment of £35 per month gross for you to purchase something each month that helps your physical and mental wellbeing (after passing your probation)
- Staff social events - All firm Christmas, Summer Parties and office based events
- Client Referral Scheme
- Employee Referral Scheme
- Car Sharing Scheme
- Bike2Work scheme
- Monthly Superstar Scheme
- Ongoing Training

Your salary will also increase on an annual basis as you progress through the programme. You will earn a Trainee Solicitor salary in your last two years and a Newly Qualified Solicitor salary once you qualify.

HOW TO APPLY

Please complete the Application Form which
can be located on our website or via this QR code



and email to Chloe Luck, Resourcing Recruiter at
cluck@martintolhurst.co.uk

The application deadline is 1st May 2027. The start
date of the Apprenticeship is September 2027.